

COMMUNITY, HOUSING & ASSETS OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME  
**CURRENT FWP**

Date of meeting	Subject	Purpose of Report	Scrutiny Focus	Report Author
<b>Wednesday 15<sup>th</sup> January, 2025</b>  <b>10am</b>	<b>Welsh Housing Quality Standard (WHQS) Annual Update</b>	To provide an update on the WHQS, including information on the Voids Lettable Standards and disrepair costs.	Assurance Monitoring	Service Manager Housing Assets
	<b>Food Poverty Update</b>	To provide an update in relation to the work that has been ongoing and is planned in relation to the food poverty priority area.	Assurance Monitoring	Service Manager (Housing Welfare and Communities)
	<b>Council Plan (2023-28) Mid-year Performance Report 2024/25</b>	To review and monitor the Council's performance including actions and measures, as set out in the Council Plan (2023-28) at mid-year for 2024/25.	Assurance Monitoring	Chief Officer (Housing and Communities)
	<b>Corporate Risk Register</b>	To review the Council's Corporate Risk Register.	Assurance Monitoring	Strategic Performance Advisor
	<b>Gypsy and Traveller Transit Site Provision</b>	To present the Gypsy and Traveller Accommodation Assessment.	Consultation	Service Manager (Housing Welfare and Communities)
<b>Wednesday 12<sup>th</sup> February, 2025</b>  <b>10am</b>	<b>Common Housing Register (Single Access Route to Housing - SARTH)</b>	To provide an annual update on the Common Housing Register.	Assurance Monitoring	Housing & Prevention Service Manager

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	<p><b>Housing Support Grant Programme</b></p> <p><b>Local Housing Market Needs Assessment</b></p> <p><b>NEW Homes review</b></p>	<p>To provide an update on the Housing Support Grant Programme.</p> <p>To present the Local Housing Market Needs Assessment</p> <p>To outline the outcome of the NEW Homes review.</p>	<p>Information Sharing</p> <p>Information Sharing</p> <p>Consultation</p>	<p>Housing &amp; Prevention Service Manager</p> <p>Strategic Housing &amp; Delivery Programme Manager</p> <p>Strategic Housing &amp; Delivery Programme Manager</p>
<p><b>Wednesday 12<sup>th</sup> March, 2025</b></p> <p><b>10am</b></p>	<p><b>Housing Rent Income</b></p> <p><b>Welfare Reform Update</b></p> <p><b>Housing Strategy</b></p>	<p>To provide the latest operational update on the collection of housing rent and to set out proposed changes to the Corporate Debt Recovery Policy to strengthen the rent enforcement process.</p> <p>To provide an update on the impacts of welfare reforms and the work that is ongoing to mitigate them.</p> <p>To consider the Housing Strategy</p>	<p>Assurance Monitoring</p> <p>Assurance Monitoring</p> <p>Consultation</p>	<p>Service Manager - Revenues and Procurement</p> <p>Service Manager (Housing Welfare and Communities)</p> <p>Strategic Housing &amp; Delivery Programme Manager</p>
<p><b>Wednesday 9<sup>th</sup> April, 2025</b></p> <p><b>10am</b></p>	<p><b>Variation of Contracts</b></p> <p><b>Homelessness</b></p>	<p>To present the proposed variations to Tenancy Contracts. To include information on Estate &amp; Property Management.</p> <p>To provide an update to the</p>	<p>Consultation</p> <p>Assurance Monitoring</p>	<p>Service Manager (Housing Welfare and Communities)</p> <p>Housing &amp; Prevention Service Manager</p>

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	<p><b>Sheltered Housing Review Update</b></p> <p><b>Corporate Risk Register</b></p>	<p>Committee on the Homelessness Services.</p> <p>To provide an update on the Sheltered Housing Review, to include information on options around the re-designation of properties.</p> <p>To review the Council's Corporate Risk Register.</p>	<p>Assurance Monitoring</p> <p>Assurance Monitoring</p>	<p>Service Manager (Housing Welfare and Communities)</p> <p>Strategic Performance Advisor</p>
<p><b>Wednesday 7<sup>th</sup> May, 2025</b></p> <p><b>10am</b></p>				
<p><b>Wednesday 11<sup>th</sup> June, 2025</b></p> <p><b>10am</b></p>	<p><b>Communal Heating Charges 2025/26</b></p> <p><b>STAR Survey</b></p>	<p>To consider the proposed heating charges in council properties with communal heating systems for 2025/26 prior to Cabinet approval.</p> <p>To present the outcome of the STAR Survey</p>	<p>Assurance Monitoring</p> <p>Information Sharing</p>	<p>Chief Officer (Housing and Communities)</p> <p>Service Manager (Housing Welfare and Communities)</p>
<p><b>Wednesday 9<sup>th</sup> July, 2025</b></p> <p><b>10am</b></p>	<p><b>Corporate Risk Register</b></p>	<p>To review the Council's Corporate Risk Register.</p>	<p>Assurance Monitoring</p>	<p>Strategic Performance Advisor</p>

### Items to be scheduled

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- **Rent Income Pilot Scheme** – As suggested at 12.07.23 meeting

### REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
<b>Quarterly / Annual</b>	<b>Performance Reporting</b>	To consider performance outturns for improvement targets against directorate indicators.	Chief Officer (Housing and Assets)
<b>Six monthly</b>	<b>Welfare Reform Update /Housing Rent Income</b>	To provide an update on the impacts of welfare reforms and the work that is ongoing to mitigate them.	Service Manager - Revenues and Procurement / Service Manager (Housing Welfare and Communities)
<b>Six monthly</b>	<b>Update on NEW Homes &amp; Property Management</b>	To update Members on the work of the NEW Homes & Property Management	Strategic Housing & Program Delivery Manager
<b>Annually –</b>	<b>WHQS Capital Programme – Delivery review update</b>	To provide an update on progress of the Welsh Housing Quality Standards (WHQS), that the Council is delivering through its Capital Investment Programme. Report to include information around the use of local labour and number of apprentices and school leavers.	Service Manager – Housing Assets
<b>Monthly</b>	<b>Void Management</b>	To provide a detailed update to the Committee on Void properties and the work undertaken to bring the properties back into use.	Service Manager – Housing Assets